

Construction Project Material Tracking Sheet

Project Name:

Date:

Project Location:

Project Manager:

Tracking Sheet No.:

Revision:

Material Tracking Table

| # | Material Description | Specification | Unit | Quantity Required | Quantity Ordered | Supplier | Order Date | Expected Delivery | Quantity Received | Date Received | Status/Remarks |
|---|----------------------|---------------|------|-------------------|------------------|----------|------------|-------------------|-------------------|---------------|----------------|
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Prepared By

Reviewed By

Approved By