

Quality Assurance Plan

Civil Construction Project

1. Project Information

Project Name	
Project Location	
Client/Owner	
Contract Number	
Date	
Revision	

2. Purpose & Scope

3. References

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4. Organizational Structure & Responsibilities

Key Roles

- Project Manager:

- Quality Manager:

- Site Supervisor:

- Other:

5. Quality Policy Statement

6. Quality Objectives

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7. Inspection & Test Plan (ITP) Summary

Activity	Acceptance Criteria	Responsible	Record/Form
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8. Document Control

- Document Distribution:
- Revision Procedure:

9. Non-Conformance & Corrective Action

10. Training & Competency

11. Audit & Review

Prepared By
Name:

Title:

Date:

Approved By
Name:

Title:

Date: