

Asphalt Paving Method Statement Template

1. Project Information

Project Name	
Location	
Client	
Date	

2. Scope of Work

Briefly describe the scope of asphalt paving works to be carried out.

3. Materials

- Type of asphalt mix:
- Binder type and specification:
- Aggregate details:
- Other materials:

4. Tools & Equipment

- List of paving equipment:
- Rollers:
- Transport vehicles:
- Other tools:

5. Procedures

5.1 Preparation

- Inspection and cleaning of base/sub-base
- Surface preparation
- Application of tack coat (if applicable)

5.2 Laying of Asphalt

- Delivery and temperature control of asphalt mix
- Spreading and paving method
- Compaction process and equipment

5.3 Joint Construction

- Longitudinal joints
- Transverse joints

5.4 Finishing

- Surface tolerance check
- Rectification of defects

6. Quality Control

- Sampling and testing procedures
- Acceptance criteria
- Inspection frequency

7. Health, Safety & Environment

- Personal Protective Equipment (PPE) requirements
- Worksite safety measures
- Environmental controls

8. Responsibilities

Task	Responsible Person
Site Preparation	
Material Inspection	
Paving Operations	
Quality Control	

9. Attachments

- Drawings and plans
- Material certificates
- Inspection reports

10. Approvals

Name	Signature	Date