

Road Signs Erection Method Statement

Framework

1. Purpose

This method statement outlines the framework for the safe and systematic erection of road signs along the designated road sections.

2. Scope

The scope covers the supply, transportation, installation, and inspection of regulatory, warning, and informational road signs.

3. Responsibilities

- **Project Manager:** Supervision and overall responsibility
- **Site Engineer:** Quality and technical assurance
- **Site Team:** Execution of installation activities
- **Safety Officer:** Compliance with safety requirements

4. Materials and Equipment

- Approved road signs and supports
- Excavation tools
- Concrete mix
- Measuring and leveling tools
- PPE (Personal Protective Equipment)

5. Procedure

1. Mark sign locations as per approved drawings.
2. Verify underground utilities and obtain necessary permits.
3. Excavate to required depth and dimensions for sign post foundations.
4. Place sign post and align vertically using leveling instrument.
5. Pour and compact concrete around the base. Allow curing time as specified.
6. Fix sign plate securely to the post at specified height and orientation.
7. Backfill the area and restore surroundings.
8. Remove tools, debris, and excess materials safely from site.

6. Safety and Environmental Measures

- Ensure all personnel wear appropriate PPE at all times.
- Implement signage and barriers to alert passing traffic.
- Minimize noise, dust, and disturbance to the environment.
- Immediate communication of any incidents to the safety officer.

7. Inspection and Testing

- Check sign alignment, level, height, and fixing after installation.
- Review and sign off daily inspection checklist.
- Document any corrective actions taken.

8. Records

Record Type	Responsible	Retention
Inspection Checklist	Site Engineer	Project Completion
Sign Delivery Note	Procurement	Project Completion
Incident Reports	Safety Officer	Permanent