Site Access Control Checklist for Construction Crews

Date	_____	Project	_____
Location	_____	Supervisor	_____

Checklist

- ☐ Access points secured and clearly marked

- ☐ Sign-in and sign-out procedure in place

- ☐ All crew and visitors carry valid ID/pass

- ☐ Unauthorized personnel prevented from entry

- ☐ Visitor logs maintained accurately

- ☐ Security fencing/gates in good condition

- ☐ Emergency exits are unobstructed and accessible

- ☐ Access control signs posted at all entry points

- ☐ Personnel briefed on access control policies

- ☐ Site access records stored securely

Comments

Checked by	_____	Signature	_____