

# Contractor Performance Progress Report

Date: \_\_\_\_\_

## Project & Contractor Details

Project Name: \_\_\_\_\_ Project No.: \_\_\_\_\_  
Contractor Name: \_\_\_\_\_ Contract No.: \_\_\_\_\_  
Reporting Period: \_\_\_\_\_ Report No.: \_\_\_\_\_

## Progress Summary

Milestone / Task	Planned Completion	Actual Completion	Status
_____	_____	_____	On Track / Delayed
_____	_____	_____	On Track / Delayed
_____	_____	_____	On Track / Delayed

## Overall Performance Rating

Quality of Work                      Excellent / Good / Satisfactory / Poor  
Timeliness                              Excellent / Good / Satisfactory / Poor  
Safety Compliance                      Excellent / Good / Satisfactory / Poor  
Communication                      Excellent / Good / Satisfactory / Poor

## Remarks / Issues

Prepared by:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Reviewed by:

Name: \_\_\_\_\_

Title: \_\_\_\_\_