

# Monthly Construction Progress Report

Project Name:

Report Month:

Report Date:

## 1. Project Overview

## 2. Key Personnel

Name	Role	Contact

## 3. Progress Summary

Task/Activity	Planned (%)	Actual (%)	Remarks

## 4. Issues & Risks

## 5. Health & Safety

## 6. Photographs / Attachments

## 7. Additional Notes

Report Prepared By:

Approved By: \_\_\_\_\_

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