

Construction Site Daily Activity Report

Date

Project Name / Location

Reported By

Weather

Condition

Temperature (°C / °F)

Workforce

Trade/Role	Company	No. of Workers	Hours Worked

Activities Performed

Describe activities performed today...

Materials Delivered

List materials delivered...

Equipment Used

List equipment used...

Incidents / Accidents

Describe any incidents or accidents...

Visitors / Inspections

Record any visitors or inspections...

Other Notes

Additional comments...

Supervisor Signature

Date