

# Property Loss Incident Report

## Site Information

Building Site Name:

Address:

Date of Incident:

Time of Incident:

## Property Loss Details

Area/Location of Loss:

Type of Property Lost:

Description of Loss:

Estimated Value:

## Incident Details

Discovered By:

Was incident witnessed?  Yes/No

Witness Name (if any):

Reported To:

Detailed Account of Incident:

## Corrective Action / Additional Notes

Action Taken / Recommendations:

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Reported By (Name & Signature)

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Date

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Supervisor / Manager (Signature)

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