

# Site Instruction for Change in Work Scope

Project Name:

Project No.:

Site Instruction No.:

Date Issued:

To (Contractor):

From (Issuer):

Description of Change in Work Scope

Reason for Change

Location of Work (if applicable)

Instruction / Action Required

Effective Date:

Completion Date (if applicable):

Issued by:

Date:

Received/Accepted by Contractor:

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Date: