

# Warehouse Non-Conformance Report Sheet

Report No.	_____	Date	_____
Department	_____	Reported By	_____
Location	_____	Time	_____

## 1. Description of Non-Conformance

## 2. Details

Material / Product Name	_____
Batch / Lot No.	_____
Quantity	_____
Supplier / Vendor	_____

## 3. Nature of Non-Conformance

## 4. Immediate Action Taken

## 5. Proposed / Implemented Corrective Action

## 6. Further Action / Remarks

## 7. Signatures

Reported By	Reviewed By	Approved By
Date: _____	Date: _____	Date: _____

