

Engineering Schedule of Values Checklist

Project Information

Project Name	Date	
Owner	Contractor	
Project Number	Schedule Version	

Schedule of Values

Item No.	Description of Work	Scheduled Value	Completed to Date	Balance to Finish
Totals				

Checklist

- ☐ All items of work are listed and described clearly.
- ☐ Scheduled values correspond with contract divisions or cost codes.
- ☐ Mathematical totals are accurate and consistent.
- ☐ Contingency, overhead, and profit are listed separately (if applicable).
- ☐ Schedule of Values is approved by required parties.
- ☐ Supporting documentation included (if required).
- ☐ Authorized signatures included.

Prepared by	Date	
Reviewed by	Date	
Approved by	Date	