

Detailed Deliverables Checklist for Building Projects

Project Information

Project Name
Location
Owner/Client
Date

Checklist of Deliverables

Deliverable Item	Description	Required?	Provided
Site Survey Report	Detailed survey of the construction site, including boundaries and topography.		
Architectural Drawings	Floor plans, elevations, sections, and details.		
Engineering Plans	Structural, electrical, and mechanical drawings and specifications.		
Bill of Quantities	Breakdown of all materials and quantities required for the build.		
Construction Schedule	Timeline for all phases and activities in the project.		
Permit Approvals	Copies of necessary municipal and regulatory permits.		
Health & Safety Plan	Documentation outlining safety measures and protocols.		
Environmental Impact Assessment	Report on the environmental implications of the project.		
Quality Control Plan	Procedures for ensuring quality during the construction process.		
Subcontractor List	Contact details and scope of work for all subcontractors.		
Progress Reports	Ongoing/periodic updates on construction milestones.		
As-built Drawings	Drawings that reflect all changes made during construction.		
Final Inspection Certificates	Certificates issued upon passing final inspections.		

Operation & Maintenance Manuals	Manuals for building equipment and systems.
Warranty Documents	Warranties for materials, equipment, and workmanship.
