Stakeholder Roles and Responsibilities Matrix

Stakeholder	Role	Responsibilities	RACI
Project Manager	Project Lead	Oversee project execution, manage resources, ensure milestones are met	A
Business Analyst	Requirements Gathering	Collect and document business requirements, liaise with stakeholders	R
Development Team	Solution Implementation	Design, develop, and test project deliverables	R
Quality Assurance	Testing	Test deliverables, report defects, verify requirements are met	C
Project Sponsor	Executive Oversight	Approve resources, make major decisions, resolve escalated issues	I
End User	User of Deliverable	Provide feedback, participate in user acceptance testing	C