

Equipment Damage Incident Report

Project & Company Information

Project Name

Location

Date of Incident

Reported By

Contact Number

Company/Contractor

Equipment Details

Equipment Name

Model/Type

Serial/ID Number

Owner

Operator Name

Incident Description

Time of Incident

Location of Damage

Description of Incident

Extent of Damage

Immediate Actions Taken

Actions

Witnesses (if any)

Name

Contact

Follow-Up / Recommendations

Suggested Preventive Measures / Comments

Report Prepared By

Date