

# Fire Incident Report

Project Name:

Report Date:

Incident Date & Time:

Location on Site:

Reported By:

## 1. Incident Description

## 2. Immediate Action Taken

## 3. Evacuation Details

## 4. Emergency Services Involved

Fire Brigade Notified:

Time of Arrival:

Other Services Notified:

## 5. Injuries / Casualties

Name	Job Title	Nature of Injury	Treatment
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## 6. Property & Equipment Damage

Item	Description of Damage	Estimated Value
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## 7. Root Cause (if identified)

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## 8. Preventative / Corrective Actions

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## 9. Witnesses

Name	Contact Information	Statement Taken
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**Reported By:**

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**Signature:**

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**Date:**

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