

# Scope of Work Sample

## Building Construction Subcontractor

### 1. Project Information

**General Contractor:** [Insert Name]

**Project Name:** [Insert Project Title]

**Subcontractor:** [Insert Subcontractor Name]

**Date:** [Insert Date]

**Project Address:** [Insert Location]

### 2. Description of Work

The subcontractor will provide all necessary labor, equipment, materials, and supervision required to perform the following scope of work in accordance with project specifications and drawings.

#### Scope Includes (but is not limited to):

- Site preparation, layout, and mobilization.
- Excavation and grading works as stipulated.
- Concrete works (footings, foundations, slabs, columns, and beams).
- Masonry and block works.
- Structural steel installation.
- Waterproofing and damp-proofing as specified.
- Clean-up and removal of construction debris.

#### Exclusions:

- Any work not specifically identified in contract documents.
- Utility fees and connections not shown on plans.
- Hazardous material handling and disposal.
- Testing and inspections by third parties.

### 3. Deliverables

1. Completed structural framework per approved drawings.
2. Daily progress and incident reporting.
3. As-built documentation, if required.
4. Final site clean-up and demobilization.

### 4. Milestones & Schedule

Milestone	Expected Completion Date
Mobilization & Site Preparation	[Insert Date]
Foundation Completion	[Insert Date]
Structural Work Completion	[Insert Date]
Final Handover	[Insert Date]

### 5. General Requirements

- Comply with all applicable codes and regulations.

- Coordinate with other trades and site personnel.
- Adhere to site safety protocols and policies.
- Maintain clean and orderly work areas at all times.

## **6. Acceptance**

Subcontractor acknowledges and agrees to the scope of work outlined herein.

**Subcontractor Representative:** \_\_\_\_\_

**Date:** \_\_\_\_\_