

Scope of Work Sample

Building Construction Subcontractor

1. Project Information

General Contractor: [Insert Name]
Project Name: [Insert Project Title]
Subcontractor: [Insert Subcontractor Name]
Date: [Insert Date]
Project Address: [Insert Location]

2. Description of Work

The subcontractor will provide all necessary labor, equipment, materials, and supervision required to perform the following scope of work in accordance with project specifications and drawings.

Scope Includes (but is not limited to):

- Site preparation, layout, and mobilization.
- Excavation and grading works as stipulated.
- Concrete works (footings, foundations, slabs, columns, and beams).
- Masonry and block works.
- Structural steel installation.
- Waterproofing and damp-proofing as specified.
- Clean-up and removal of construction debris.

Exclusions:

- Any work not specifically identified in contract documents.
- Utility fees and connections not shown on plans.
- Hazardous material handling and disposal.
- Testing and inspections by third parties.

3. Deliverables

1. Completed structural framework per approved drawings.
2. Daily progress and incident reporting.
3. As-built documentation, if required.
4. Final site clean-up and demobilization.

4. Milestones & Schedule

Milestone	Expected Completion Date
Mobilization & Site Preparation	[Insert Date]
Foundation Completion	[Insert Date]
Structural Work Completion	[Insert Date]
Final Handover	[Insert Date]

5. General Requirements

- Comply with all applicable codes and regulations.

- Coordinate with other trades and site personnel.
- Adhere to site safety protocols and policies.
- Maintain clean and orderly work areas at all times.

6. Acceptance

Subcontractor acknowledges and agrees to the scope of work outlined herein.

Subcontractor Representative: _____

Date: _____