

# Work Method Statement

## Scaffolding Erection and Dismantling

Project Name	
Location	
Prepared by	
Date	
Revision	

### 1. Scope of Work

This Method Statement covers procedures for safe erection and dismantling of scaffolding as required for the project.

### 2. Responsibilities

- **Supervisor:** Overall control and supervision.
- **Scaffolders:** Erection and dismantling as instructed.
- **Safety Officer:** Conduct safety inspections and monitoring.

### 3. Tools and Equipment

- Ladders
- Spanners
- Level
- Tagging system
- Personal Protective Equipment (PPE)

### 4. Personal Protective Equipment (PPE)

- Safety helmet
- Safety harness
- Safety boots
- Gloves
- Reflective vest

### 5. Procedure

1. Transport and inspect all scaffolding materials before use.
2. Secure work area with appropriate warning signs and barriers.
3. Ensure the ground is level and stable before starting erection.
4. Start with base plates and sole boards as required.
5. Erect standards, ledgers, transoms, toeboards, and guardrails according to drawings and standards.
6. Install access ladders/towers where necessary.
7. Conduct inspection after erection before use. Tag scaffold appropriately.
8. For dismantling: Remove components systematically from top downwards.
9. Store or dispose of scaffolding materials properly.

### 6. Safety Precautions

- Only trained and competent personnel shall erect/dismantle scaffolding.
- Work shall not proceed under adverse weather conditions.

- PPE must be worn at all times.
- Area below scaffold must be cordoned off.
- Do not overload scaffolding.

## 7. Emergency Procedures

In case of an accident, stop work immediately and inform the supervisor. Follow site emergency response plan.

## 8. Approval

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_