Fire Safety Audit Checklist

Project Details

Project Name: [   ]

Location: [   ]

Auditor: [   ]

Date: [   ]

Checklist

Item	Yes	No	Remarks
1. Fire extinguishers provided, accessible, and serviced	☐	☐	
2. Fire alarm systems installed and operational	☐	☐	
3. Emergency exits marked, unlocked, and free from obstructions	☐	☐	
4. Fire evacuation plans displayed	☐	☐	
5. Emergency lighting installed and working	☐	☐	
6. Fire doors functional and not propped open	☐	☐	
7. Electrical wiring and installations checked	☐	☐	
8. Storage of flammable materials is safe	☐	☐	
9. Fire fighting equipment signage visible and adequate	☐	☐	
10. Fire drills conducted at required intervals	☐	☐	

Additional Comments

[   ]

Auditor Signature: [   ]

Date: [   ]