

Construction Quality Assurance Plan Template

1. Project Information

Project Name	
Project Number	
Location	
Date	
Prepared by	

2. Purpose & Scope

[Describe the purpose and the scope of the quality assurance plan for this specific project.]

3. Roles and Responsibilities

Role	Name	Responsibilities
Project Manager		
Quality Manager		
Site Supervisor		
Others		

4. Quality Objectives

-
-
-

5. Applicable Standards and Specifications

- [List relevant codes, standards, and specifications]
-

6. Inspection and Testing Requirements

Item/Activity	Inspection/Test	Frequency	Acceptance Criteria

7. Non-Conformance and Corrective Action

[Describe the procedure for identifying, documenting, and resolving non-conformities.]

8. Documentation and Records

- Inspection Reports
- Test Results
- Meeting Minutes
- Non-conformance Reports

- Other Project Records

9. Review and Approval

Name	Position	Signature	Date