

Construction Work Method Statement

1. Project Details

Project Name	
Location	
Prepared By	
Date	
Scope of Work	

2. Purpose

This method statement describes the procedures and methodology to be followed for [insert construction activity] to ensure quality and safety standards are maintained.

3. Responsibilities

- **Site Supervisor:** Supervise overall work execution.
- **Safety Officer:** Monitor safety compliance.
- **Workforce:** Execute work according to method statement and instructions.

4. Materials & Equipment

Materials	Quantity

Equipment	Quantity

5. Methodology / Procedure

1. Site preparation and marking.
2. Setting out and dimensional control.
3. [Describe each step relevant to the activity]
4. Inspection and approval.
5. Final cleaning and demobilization.

6. Safety & Environmental Controls

- Personal Protective Equipment (PPE) must be worn at all times.
- Safety signage and barriers must be in place.
- Waste to be disposed of in designated areas.
- [Insert project-specific safety precautions]

7. Quality Control

Inspect materials and workmanship at each stage. Document non-conformances and initiate corrective actions as necessary.

8. Attachments

- Risk Assessment
- Checklist
- Drawings/Sketches
- Manufacturer’s Instructions

9. Approvals

Name	Position	Signature	Date