

Construction Work Method Statement

1. Project Details

Project Name	
Location	
Prepared By	
Date	
Scope of Work	

2. Purpose

This method statement describes the procedures and methodology to be followed for insert construction activity to ensure quality and safety standards are maintained.

3. Responsibilities

- Site Supervisor:** Supervise overall work execution.
- Safety Officer:** Monitor safety compliance.
- Workforce:** Execute work according to method statement and instructions.

4. Materials & Equipment

Materials	Quantity

Equipment	Quantity

5. Methodology / Procedure

- Site preparation and marking.
- Setting out and dimensional control.
- Describe each step relevant to the activity
- Inspection and approval.
- Final cleaning and demobilization.

6. Safety & Environmental Controls

- Personal Protective Equipment (PPE) must be worn at all times.
- Safety signage and barriers must be in place.
- Waste to be disposed of in designated areas.
- Insert project-specific safety precautions

7. Quality Control

Inspect materials and workmanship at each stage. Document non-conformances and initiate corrective actions as necessary.

8. Attachments

- Risk Assessment
- Checklist
- Drawings/Sketches
- Manufacturer's Instructions

9. Approvals

Name	Position	Signature	Date