

Method Statement for Concrete Pouring Activities

1. Purpose

The purpose of this method statement is to outline the procedure and safety measures for the concrete pouring activities to ensure quality and compliance with project requirements.

2. Scope

This method statement applies to all concrete works being carried out for the project, including slab, column, and foundation concrete pouring.

3. Responsibilities

- **Site Engineer:** Supervision & quality control.
- **Foreman:** Coordination & execution of work.
- **Safety Officer:** Ensuring safety compliance.

4. Materials and Equipment

- Ready-mix concrete
- Concrete vibrators
- Wheelbarrows
- Shovels & trowels
- Water supply
- PPE (Personal Protective Equipment)

5. Procedure

1. Verify the formwork and reinforcement as per approved drawing.
2. Ensure all embedments and openings are fixed in position.
3. Check that the site is clean and free from water and debris.
4. Obtain concrete delivery ticket and check mix design.
5. Commence pouring at designated location.
6. Discharge concrete into formwork in layers, no more than 500mm thick.
7. Use vibrators to compact concrete, avoiding segregation.
8. Level and finish top surface as required.
9. Protect poured concrete and begin curing process.

6. Safety Precautions

- All workers must wear appropriate PPE.
- Ensure proper access and egress to the work area.
- Monitor for trip and slip hazards.

- Emergency procedures to be in place.

7. Inspection and Testing

Activity	Frequency	Responsibility
Slump Test	Each batch	QA/QC Inspector
Cylinder Sampling	As per specification	QA/QC Inspector
Surface Finish Check	Each pour	Site Engineer

8. Attachments

- Approved Drawings
- Material Certificates
- Inspection Reports