

# Short-Term Rental Management Agreement

This Short-Term Rental Management Agreement ("Agreement") is made and entered into on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ ("Effective Date") by and between:

**Owner:** \_\_\_\_\_

**Address:** \_\_\_\_\_

("Owner")

and

**Manager:** \_\_\_\_\_

**Address:** \_\_\_\_\_

("Manager")

## 1. Property

Owner hereby appoints Manager, and Manager accepts such appointment, to exclusively manage and operate the Property located at:

\_\_\_\_\_

## 2. Term

This Agreement shall commence on \_\_\_\_\_ and shall continue until terminated by either party according to Section 8.

## 3. Duties of Manager

- Market and promote the property for short-term rental.
- Screen and secure guests, handle reservations, and process payments.
- Coordinate check-in, check-out, and cleaning services.
- Respond to guest inquiries and manage guest issues.
- Collect and remit applicable taxes as required.
- Maintain records of income, expenses, and reservations.

## 4. Duties of Owner

- Ensure that the property is compliant with all local regulations, insurance, and safety requirements.
- Maintain property in good repair.
- Pay for maintenance and utility costs unless otherwise agreed.

## 5. Management Fee

The Manager shall be paid a fee equal to \_\_\_\_\_% of the gross rental income received for the Property during the term of this Agreement, payable monthly.

## 6. Termination

This Agreement may be terminated by either party upon thirty (30) days written notice to the other party.

## 7. Miscellaneous

- This Agreement constitutes the entire understanding between the parties.
- Any amendments must be in writing and signed by both parties.
- This Agreement shall be governed by the laws of the State of \_\_\_\_\_.

OWNER:

\_\_\_\_\_  
Name: \_\_\_\_\_ Date: \_\_\_\_\_

MANAGER:

\_\_\_\_\_  
Name: \_\_\_\_\_ Date: \_\_\_\_\_