

Vacation Home Management Agreement

This Agreement is entered into on _____ between:

Owner Name: _____
 Address: _____

Manager Name: _____
 Address: _____

1. Property Details

Address of the Vacation Home:

Description: _____

2. Term

This Agreement shall commence on _____ and continue until _____ unless terminated earlier according to this Agreement.

3. Manager's Responsibilities

- Marketing and advertising the property
- Booking and screening guests
- Collecting payments and security deposits
- Maintenance and cleaning coordination
- Handling guest check-in/check-out
- Reporting to Owner as agreed

4. Owner's Responsibilities

- Maintain appropriate insurance
- Cover maintenance and repair costs unless otherwise agreed
- Ensure property compliance with laws
- Provide manager with access and information

5. Fees and Payment

Management Fee: _____% of gross rental income / Fixed fee: \$_____ per month

Payment Terms: _____

6. Termination

Either party may terminate this Agreement by providing _____ days' written notice. Manager is entitled to compensation for services provided up until the termination date.

7. Miscellaneous

- Entire Agreement Clause

- Governing Law: _____
- Amendments in writing
- Signatures and date below

Owner Signature

Date: _____

Manager Signature

Date: _____