# Commercial Site Punch List

Project Name

Project Number

Date

Location / Address

Prepared By

## Punch List Items

| No. | Description of Item | Location | Assigned To | Target Date | Status | Comments |
|-----|---------------------|----------|-------------|-------------|--------|----------|
|     |                     |          |             |             |        |          |
|     |                     |          |             |             |        |          |
|     |                     |          |             |             |        |          |

## Notes

Reviewed By

Date