

Standard Payment Request Template

Residential Building Contracts

Contractor Name

ABN

Builder's Licence No.

Client Name

Project Address

Contract Number

Date of Request

Payment Claim No.

Constructed Works Summary

Description of Works	Payment Stage	Amount Claimed (\$)
<input type="text" value="e.g. Concrete slab"/>	<input type="text" value="e.g. Stage 2 - Slab"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Subtotal		<input type="text"/>
GST (if applicable)		<input type="text"/>
Total Amount Requested		<input type="text"/>

Payment Details / Bank Account for Transfer

e.g. Bank name, Account name, BSB, Account No.

Additional Comments

Any notes for client or contract admin

Contractor's Signature

Date

Note: This is a sample template for payment requests under residential building contracts. Ensure compliance with local regulations and contract terms.