

Electrical Installation Non-Conformance Report

Report No.: _____

Date: _____

Project Name: _____

Location/Area: _____

Prepared By: _____

Department: _____

1. Description of Non-Conformance

2. Details of Non-Conformance

Reference Drawing/Spec	Observed Issue	Location	Date Observed

3. Immediate Action Taken

4. Root Cause Analysis

5. Proposed Corrective & Preventive Action

6. Verification & Closure

Verification By: _____

Closure Date: _____

Prepared By / Date _____

Verified By / Date