

Electrical Installation Non-Conformance Report

Report No.:

Date:

Project Name:

Location/Area:

Prepared By:

Department:

1. Description of Non-Conformance

2. Details of Non-Conformance

Reference Drawing/Spec	Observed Issue	Location	Date Observed

3. Immediate Action Taken

4. Root Cause Analysis

5. Proposed Corrective & Preventive Action

6. Verification & Closure

Verification By:

Closure Date:

Prepared By / Date

Verified By / Date