

Finishing Works Site Non-Conformance Report

Report No.	Date	
Project		
Location	Discipline/Area	
Reference Drawing/Document		

Description of Non-Conformance

Details of Non-Conformance

Date Identified	
Identified By	
Related Activity	
Relevant Specification/Standard	

Proposed Corrective/Preventive Actions

Verification of Corrective Actions

Action Taken By	
Date Completed	
Verified By	
Date Verified	

Remarks

Signatures

Reported By	Approved By	Received By (Contractor)
Date:	Date:	Date:

