

Store Merchandise Goods Receipt

Receipt Number

Date

Supplier Name

Store Location

Purchase Order No.

Received By

Goods Details

No.	Item Description	SKU/Code	Quantity	Unit	Remarks

Delivery Note No.

Condition Upon Receipt

Remarks

Received By (Signature, Name & Date)

Checked By (Signature, Name & Date)

Approved By (Signature, Name & Date)