

# Retail Purchase Return Authorization Sheet

Store Name:

Date:

Store Address:

Contact Number:

Prepared By:

Authorization #:

## Return Details

Item Code	Description	Qty	Unit Price	Reason for Return	Remarks
<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
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Additional Notes:

Store Personnel Signature

Authorized By

Date