

Damaged Goods Inventory Adjustment

Date:

YYYY-MM-DD

Warehouse/Location:

Reference/Adjustment No.:

Item Code	Description	Unit	Quantity Damaged	Reason for Damage	Remarks
<div>Enter code</div>	<div>Enter description</div>	<div>Unit</div>	<div></div>	<div>Enter reason</div>	<div>Remarks</div>
<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>

Additional Notes:

Enter any additional details...

Prepared By

Checked By

Approved By