

**Company Name**

Address Line 1

Address Line 2

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Credit Memo**

Credit Memo No.: \_\_\_\_\_

Date: \_\_\_\_\_

Reference Invoice No.: \_\_\_\_\_

**Customer Information**

Customer Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

**Price Adjustment Details**

#	Description	Original Price	Adjusted Price	Difference
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____

**Total Credit Amount:** \_\_\_\_\_

**Reason for Adjustment**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Customer Signature