

Company Name

Address Line 1

Address Line 2

Phone: _____

Email: _____

Credit Memo

Credit Memo No.: _____

Date: _____

Reference Invoice No.: _____

Customer Information

Customer Name: _____

Address: _____

Contact: _____

Price Adjustment Details

#	Description	Original Price	Adjusted Price	Difference
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____

**Total Credit
Amount:** _____**Reason for Adjustment**_____
Authorized Signature_____
Customer Signature