

Retail Customer Purchase Order

Order No.

Enter Order Number

Order Date

Customer Name

Enter Customer Name

Phone

Enter Phone Number

Email

Enter Email Address

Address

Enter Address

Items

Description	SKU	Qty	Unit Price	Total
<div>Product Name/Description</div>	<div>SKU</div>	<div></div>	<div></div>	<div></div>
<div>Product Name/Description</div>	<div>SKU</div>	<div></div>	<div></div>	<div></div>
<div>Product Name/Description</div>	<div>SKU</div>	<div></div>	<div></div>	<div></div>

Subtotal

Tax

Total

Notes

Additional notes, instructions, or terms

Customer Signature _____
Authorized By