

Supplier Payment Voucher

Voucher No:

Date:

____ / ____ / ____

Store/Branch:

Supplier Name:

Supplier ID:

Payment Method:

| Item Description | Invoice No | Invoice Date | Amount |
|------------------|------------|--------------------|--------|
| _____ | _____ | ____ / ____ / ____ | _____ |
| _____ | _____ | ____ / ____ / ____ | _____ |
| _____ | _____ | ____ / ____ / ____ | _____ |

Subtotal _____

Taxes _____

Other Deductions _____

Total Amount _____

Remarks / Notes:

Prepared By

Checked By

Authorized By

Supplier Acknowledgement