

# Jewelry Store

## Sales Receipt

Date: \_\_\_\_\_

Receipt No: \_\_\_\_\_

Salesperson: \_\_\_\_\_

Customer Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Description	Metal/Stone	Qty	Unit Price	Total
_____	_____	____	_____	_____
_____	_____	____	_____	_____
_____	_____	____	_____	_____

Subtotal \_\_\_\_\_

Discount \_\_\_\_\_

Tax \_\_\_\_\_

**Total** \_\_\_\_\_

Amount Paid \_\_\_\_\_

Balance Due \_\_\_\_\_

### Notes:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Authorized Signature