

Branded Goods Procurement Order

Order Number:

Date:

Reference:

Supplier Information

Name:

Address:

Contact:

Buyer Information

Company:

Address:

Contact:

Order Details

No.	Description / Brand	Product Code	Quantity	Unit	Unit Price	Total
1	_____	_____	_____	_____	_____	_____
2	_____	_____	_____	_____	_____	_____
Grand Total						_____

Delivery Date:

Delivery Address:

Payment Terms:

Remarks:

Authorized by

(Name & Signature)

Approved by

(Name & Signature)

Supplier Confirmation

(Name & Signature)