

Retail Outlet Goods Received Voucher

Outlet Name

Voucher No.

Date

Supplier Name

Invoice No.

Delivery Note No.

#	Description of Goods	Item Code	Quantity Received	Unit	Remarks
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Received By:

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Name & Signature  
Checked By:

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Name & Signature  
Approved By:

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Name & Signature