

Retail Warehouse Delivery Acceptance Form

Date

Time of Delivery

Warehouse Location

Supplier Name

Delivery Note / Reference No.

Delivered Items

No.	Item Description	SKU / Item Code	Quantity Delivered	Unit	Remarks
1					
2					
3					
4					

Condition / Notes

State any damages, missing items, or issues, if applicable.

Received By (Warehouse Staff)

Delivered By (Driver / Supplier Rep.)