

# Internal Retail Stock Transfer Manifest

Transfer No: \_\_\_\_\_

Date: \_\_\_\_\_

Prepared By: \_\_\_\_\_

## From Store

Store Name: \_\_\_\_\_

Store Code: \_\_\_\_\_

Address: \_\_\_\_\_

## To Store

Store Name: \_\_\_\_\_

Store Code: \_\_\_\_\_

Address: \_\_\_\_\_

## Stock Items

Item Code	Description	Qty	UOM	Batch/Lot	Remarks

Total Quantity Transferred: \_\_\_\_\_

Issued By \_\_\_\_\_  
Date: \_\_\_\_\_

Received By \_\_\_\_\_  
Date: \_\_\_\_\_

Approved By \_\_\_\_\_  
Date: \_\_\_\_\_