Routine Store Audit and Compliance Checklist

Store Name

Auditor Name

Date

Checklist

Item	Compliant	Non-Compliant	Remarks
Store Opening On Time	☐	☐	
Staff Uniform Compliance	☐	☐	
Cleanliness & Hygiene	☐	☐	
Merchandise Arranged Properly	☐	☐	
Fire Safety Equipment Accessible	☐	☐	
POS System Working	☐	☐	
Inventory Checked	☐	☐	
Proper Documentation Maintained	☐	☐	

Additional Notes