

# Damaged Product Complaint Report

Date:

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Report Number:

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Store Name:

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Store Address:

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Contact Person:

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Contact Number:

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## Product Details

Product Name:

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SKU / Model No.:

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Quantity Received:

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Quantity Damaged:

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Invoice Number & Date:

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## Description of Damage

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Photo Evidence (if applicable)

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## Action Requested

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## Reported By

Name:

---

Signature:

---

Date:

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