

Product Quality Complaint Report for Retail Stores

Store Name

Date of Report

Reported By

Product Information

Product Name/Description

Product Code/SKU

Batch Number

Expiry Date (if applicable)

Quantity Affected

Unit

Complaint Details

Describe the Issue

Action Taken by Store (if any)

Attachment(s) / Photos (if any)

Paste link or describe evidence...

Contact Details

Signature

Date
