

Gift Card Inventory Reconciliation Template

Date

Prepared By

Name

Location

Store/Branch

Gift Card Number/Range	Date Received	Beginning Balance	Issued	Redeemed	Ending Balance	Physical Count	Variance	Notes
<div>e.g. 1001-1050</div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
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Summary / Comments