

# Cash Drawer Reconciliation Report

Date: \_\_\_\_\_ Drawer #: \_\_\_\_\_ Cashier: \_\_\_\_\_

Opening Balance:

\$ \_\_\_\_\_

Sales (Cash):

\$ \_\_\_\_\_

Sales (Other Payment Methods):

\$ \_\_\_\_\_

Total Cash Expected:

\$ \_\_\_\_\_

Actual Cash Counted:

\$ \_\_\_\_\_

Difference (Over/Short):

\$ \_\_\_\_\_

## Cash Breakdown

Denomination	Count	Amount
\$100	____	\$ _____
\$50	____	\$ _____
\$20	____	\$ _____
\$10	____	\$ _____
\$5	____	\$ _____
\$1	____	\$ _____
Coins	____	\$ _____
<b>Total Cash</b>		<b>\$ _____</b>

## Notes / Comments

---

Cashier Signature

---

Verified By

---

Date

