

# Perishable Goods Receipt Form

GRN (Goods Receipt No.)

Receipt Date

Supplier Name

Delivery Reference

Received By

Storage Location

| # | Item Name | Category | Quantity Received | Unit | Batch No. | Expiry Date | Condition (On Arrival) | Remarks |
|---|-----------|----------|-------------------|------|-----------|-------------|------------------------|---------|
| 1 |           |          |                   |      |           |             |                        |         |
| 2 |           |          |                   |      |           |             |                        |         |
| 3 |           |          |                   |      |           |             |                        |         |
| 4 |           |          |                   |      |           |             |                        |         |
| 5 |           |          |                   |      |           |             |                        |         |

Additional Notes

Supplier's Signature

\_\_\_\_\_  
Received By (Name & Signature)

\_\_\_\_\_  
Supervisor's Signature

\_\_\_\_\_