

Retail Cash Register Discrepancy Reconciliation Form

Date

Store Location

Register Number

Cashier Name

Description	Amount
Opening Cash Balance	<div></div>
Sales (per Register)	<div></div>
Total Cash Counted	<div></div>
Declared Cash Deposit	<div></div>
Expected Cash	<div></div>
Discrepancy (Over/Short)	<div></div>

Reason/Explanation for Discrepancy

Cashier's Signature

Supervisor/Manager's Signature