

Packaging Quality Assurance Checklist

Date: _____

Line/Area: _____

Inspector: _____

Checklist

No.	Checkpoint	OK	NG	Comments
1	Packaging material is correct and as per specification			
2	All items are clean and free from dust or foreign materials			
3	Product is oriented and placed correctly in packaging			
4	Labels are present, clear, and correctly applied			
5	Seal integrity (no open or damaged seals)			
6	Barcodes/markings are clear and scannable			
7	Packaging appearance (no dents, tears, deformation)			
8	Correct quantity packed per unit/carton			
9	Traceability information present (lot number, date, etc.)			
10	Special instructions followed (if applicable)			

Remarks:

Inspector Signature:

Supervisor Approval:

Date: