

Non-Conformance Report (NCR)

Report No.: _____
Date: _____

1. Product & Supplier Details

Raw Material Name: _____
Material Code: _____
Supplier Name: _____
Batch/Lot No.: _____
Received Date: _____
Quantity Received: _____

2. Description of Non-Conformance

Item / Parameter	Specification	Observed Value	Remarks

Detailed Description: _____

3. Immediate Action Taken

4. Investigation / Root Cause Analysis

5. Disposition / Decision

Prepared By

Reviewed By

Approved By