

Non-Conformance Report

Report No.		Date	
Reported By		Dept.	
Part Name / No.		Job/Batch No.	
Supplier (if applicable)			

DESCRIPTION OF NON-CONFORMANCE

Description of Error
Detected At
Reference Drawing / Spec
Photo / Evidence Attached

DETAILS OF MACHINING ERROR

Error Type	
Dimensions Out of Spec	
Machine / Operator	
Quantity Affected	

IMMEDIATE ACTION TAKEN

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DISPOSITION / PROPOSED CORRECTIVE ACTION

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Prepared By / Date

Reviewed By / Date

Approved By / Date