

Batch Production & Control Record

Granulation Process

Product Name	_____	Batch No.	_____
Strength	_____	Batch Size	_____
Mfg. Date	_____	Exp. Date	_____

Bill of Materials

S. No.	Material Name	Material Code	Spec./Grade	Quantity Required	Quantity Issued	Issued By (Signature/Date)	Checked By (Signature/Date)

Granulation Process Steps

Step No.	Operation/Instruction	Start Time	End Time	Operator Initials	Checked By (Supervisor)
1					
2					
3					

Yield Reconciliation

Item	Theoretical Qty	Actual Qty	Checked By
Granules Obtained			
Yield (%)			

Remarks/Observations

Prepared By:

Date: _____
Reviewed By: _____

Date: _____
Approved By: _____

Date: _____